

Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes

1. Name of Event –Ethnic Food Fair
2. When – Event Dates: May 23 & 24, 2015 11am-6pm both days
 - a. Date(s) – Friday, May 22nd – Monday, May 25th (pick up of dumpsters/portable toilets)
 - b. Time (including Set-up & Break-down)- May 22nd (set up @11am), (break down @ 6pm) on Sunday, May 24th – Monday, May 25th.
 - c. During the Moratorium (Memorial Day – Labor Day) - Yes
3. Where (Provide map(s) showing location & site plan-HPR, International and Pan-American Lawns
 - a. Road Closure(s)-Yes-Pan American Place (road between cottages)
 - b. Parking Lot Closure(s)- None
 - c. Bridge Closure-NO
4. Estimated Attendance –3000 per day, 6000 total for the weekend.
5. Amplified Music –YES
 - a. Other prolonged noise impacts? No
 - b. Acts on a local or national level? Local
 - c. When do you plan to conduct event sound checks? May 23rd 9am-11 am
6. Do you plan to apply for an Alcohol Permit? No
7. Partnering with a park entity? No
 - a. Which one(s)?
8. Public Benefit Non-Profit? Yes, HPR is a 501c3
9. Have completed noticing Park Institutions? Not yet. It is in the plans
10. Are there performances at the:
 - a. Old Globe – Yes
 - b. Organ Pavilion – Yes, Sunday Concerts
11. Other special event of more than 500 people occurring concurrently? Not at this time
 - a. Location(s) in the Park N/A
12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park? All 33 cottages will donate 10% of their profit to the House of Pacific Relations
 - a. How much – 10%
 - b. Who – House of Pacific Relations
13. Other unique event feature not covered above? New this year will be the extension of the event to two days of festivities. Also the closing of the Pan American Place for safety precautions (recommendation of the San Diego Traffic Controllers)

